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The 6th International Evaluation Conference in Lithuania

**EVALUATION RESULTS FOR DECISION-MAKING**:

**Use, challenges and examples**

**20-21 May 2015**

**Vilnius**

**Important!** The conference will take place **on 20-21 May 2015**

**Guidelines on the submission of papers**

1. **What are the requirements for conference presentations?**

Presentation must meet the following criteria:

* The topic and the content of the paper are clearly and directly related to one of the sessions and its key questions listed in the call for papers.
* The oral presentation is given either in English or Lithuanian. Slides should be prepared in English.
* The abstract of the presentation is submitted by filling in the **abstract submission form** by the deadline (**9 March 2015**).
* The presentation during the conference should not exceed 30 minutes.
* Presentation should be prepared in PowerPoint programme with no more than 20 slides.
1. **How can I submit my abstract?**

Please fill in the abstract submission form and send to info@estep.lt.

1. **What is the deadline for submission of abstracts?**

Abstract submission forms should be sent by **9 March 2015**.

1. **Is submission of full paper obligatory?**

The submission of full paper is not obligatory, but priority will be given to the presentations with full papers.

1. **What are the requirements for full papers?**

There are no special requirements for the papers. The paper should briefly explain the main ideas and conclusions of the presentation. Is a paper is based on an evaluation or systematic review, an English summary of the report can be submitted instead of paper.

1. **When will I know if my presentation is included in the conference programme?**

The conference organisers will consider all the abstracts received. We will inform you of the decision by **27 March 2015**.

1. **If my presentation is included in the conference programme, what is the deadline for the submission of full paper?**

If your presentation is included in the conference programme, we will ask you to send us the full paper by **20 April 2015**.

1. **Is there any participation fee?**

Participation in the conference is free of charge.

1. **Are travel and accommodation costs reimbursed?**

Unfortunately the conference organisers do not have additional budget to reimburse speakers’ travel and accommodation costs. However, catering and the social programme during the conference are free of charge and we will be glad to provide information on accommodation in Vilnius.

1. **Who should I contact in case of any questions?**

Information about the conference will be soon published and constantly updated on the website:

<http://www.esinvesticijos.lt/lt/renginiai/sarasas/renginiai/tarptautine-vertinimo-konferencija>

Should you have questions, please contact Mrs. Neringa Viršilienė at ESTEP Vilnius (tel. +37052690121 or e-mail info@estep.lt).

**ABSTRACT SUBMISSION FORM**

Please fill in **all fields**. If you propose several presentations, please fill in a SEPARATE submission form for each presentation. Please send the submission form until **9 March 2015** at info@estep.lt.

**Speaker**

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| --- | --- |
| **First name** | Click here to enter text. |
| **Last name** | Click here to enter text. |
| **Organisation** | Click here to enter text. |
| **Position**  | Click here to enter text. |
| **Country** | Click here to enter text. |
| **Telephone number**  | Click here to enter text. |
| **E-mail address** | Click here to enter text. |

**Session and type of the paper**

*Please choose[[1]](#footnote-1) the session for which you propose your presentation and the type of paper. Before you choose the session,* ***please read information provided in call for papers****.*

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| **Plenary Sessions** |
| **SESSION** | **TYPE OF PAPER** |
| Plenary session No 1. “What factors influence evaluation use and impact?” |[ ]  Academic or practical papers on the utilisation and impact of evaluation (findings) |[ ]
|  |  | Presentations of specific cases and examples of practical use of evaluation results |[ ]
|  |  | Papers on methodologies and results of meta-evaluations and other studies analysing evaluation use and impact |[ ]
| Plenary session No 2. “How to conduct evaluation to make it reliable and influential?” |[ ]  Papers on methodological challenges and constraints of evaluation and their impact on the utilisation of evaluation (results) |[ ]
|  |  | Papers on factors determining the quality of evaluation |[ ]
|  |  | Papers on ethical and professional challenges of evaluation and research in general and how they impact the utilisation of evaluation (results) |[ ]
|  |  | Papers on preparations for a wider application of counterfactual impact evaluation methods in evaluating the impact of the Cohesion policy 2014–2020 |[ ]
| Plenary session No 3. “Evidence-based policy making and dissemination of evaluation results in the real world: examples of challenges and solutions” |[ ]  Papers on challenges and benefits of evidence-based policy-making and different instruments to generate evidence (evaluation, performance audit, regulatory impact assessments, functional reviews, etc.) |[ ]
|  |  | Papers on organisation of the evaluation process, drafting of evaluation reports and dissemination of evaluation results in different national and international organisations (exchange of experiences) |[ ]
|  |  | Practical papers on challenges in drafting evaluation reports and ways to ensure the quality of evaluation reports |[ ]
| **Parallel Sessions “Evaluation findings and impact in different policy areas”** |
| Parallel session No 1. “Evaluation findings and impact: investment in people, institutional strengthening and administrative capacity building” |[ ]
| Parallel session No 2. “Evaluation findings and impact: investment in business development” |[ ]
| Parallel session No 3. “Evaluation findings and impact: investment in social and economic infrastructure” |[ ]

**information about the paper**

*Information provided under this headline should not exceed 1 page.*

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| --- | --- |
| **Title**  | Click here to enter text. |
| **Key questions** | Click here to enter text. |
| **Abstract** | Click here to enter text. |

**Additional questions about the paper**

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| Is the paper based on the results of metaevaluation or systematic review? | Yes [ ]  | No [ ]  |
| Is the paper based on the results of ex post evaluations of the programming period 2007-2013? | Yes [ ]  | No [ ]  |
| Is the summary of the report available in English? (if so, please send it together with the abstract) | Yes [ ]  | No [ ]  |
| Will you prepare full paper based on the abstract proposed if it will be included in the conference programme? (deadline for submission of full paper is **20 April 2015**) | Yes [ ]  | No [ ]  |

**Additional questions about the possible role of the speaker during the conference**

*The success of the conference highly depends on the active involvement of its participants in the panel discussions, views and ideas shared by the chairmen and (or) rapporteurs of each session. We would highly appreciate if you would agree to take more active role during the conference either by joining the panellist during the panel discussion or taking the role of chairman/ rapporteur. Please, tick “yes” if you would agree with any of possible additional roles.*

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| Would you agree to participate **panel discussion** “Which factors influence evaluation use and impact?” | Yes [ ]  | No [ ]  |
| Would you agree to take the role of **moderator** of one of the conference sessions? | Yes [ ]  | No [ ]  |
| Would you agree to take role of **rapporteur** in one of parallel sessions?  | Yes [ ]  | No [ ]  |

If you have any additional comments, please fill in the box:

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| Click here to enter text. |

**Please e-mail the proposal at** **info@estep.lt** **until 9 March 2015.**

1. To tick the box of your preference, please double-click the left mouse button and select “checked”. [↑](#footnote-ref-1)